

Minutes

TRANSIT ADVISORY COMMISSION

Public Works Facility

Tuesday, December 10, 2013

Meeting was called to order at 4:05 p.m. Commission members: Maggie Curry, Sue George, Janell Kassel, and Kathy Moore were present. Ex-officio member Kathie Anderson Noel was also present. Minutes from the September 10, 2013 were read. Maggie Curry made a motion to accept minutes as read, Sue George 2nd. No discussion. Motion carried.

The following operational activities were discussed from fall 2013 activities. MuscaBus provided rides for the Community Block Party held at the Y in September from Grace Lutheran Church to and from the Y. We also provided rides for Heritage Days, held September 21st. MuscaBus provided transportation for Greenwood Cemetery's walk in September.

MuscaBus participated in the Senior Expo held at the Rendevous this year. We received the award for the best decorated booth for a business vendor. The theme was Circus. Our booth included a volunteer clown. We also participated in the first ever Community Fair held at MCC. A few students walked through during the course of the day, but mainly other agencies garnered information about our services.

Training was held in Ames for the Transit Supervisor. The topic was The American Disabilities Act. Locally, transit employees all completed LEAN I training. This was presented in house by Stephanie Romagnoli, Jerry Ewers, Jon Koch and myself. One Transit employee has completed the LEAN II training as well. I participated in a Value Stream Mapping exercise for the Emergency Snow Process held on November 25th. Changes were made to the way Police Dispatchers receive information from the plow drivers. It was an interesting exercise for all participants.

It is budget time for the City of Muscatine. The Transit Budget has been reviewed by the Public Works Director. Review by the City Administrator happens at the end of the month. Then the budget is presented to the City Council. MuscaBus is hiring another less than 20 hour per week driver to cover our schedule.

Meeting was adjourned at 4:40 p.m.. Motion Sue George, 2nd Kathy Moore. Motion carried. The next Transit Advisory Commission meeting will be held at Public Works on Tuesday, March 11, 2014. Members of the general public are welcome to attend. Any person with a disability requiring a reasonable accommodation to participate should contact the MuscaBus office at 563-263-8152 at least two days prior to the Transit Advisory Commission meeting.

Respectfully submitted,

Kristy Korpi, Transit Supervisor

